



## APPLICATION FORM FOR ADMISSION TO ORDINARY DIPLOMA PROGRAMMES

(Please read carefully the Instructions before filling in this application form)

### INSTRUCTIONS:

1. The duly filled application form should be submitted to admission office direct or via online application before deadline 30<sup>th</sup> August 202\_ (SEPTEMBER INTAKE)
2. The duly filled application form should be submitted to admission office direct or via online application before deadline 28<sup>th</sup> February 202\_ (MARCH INTAKE)
3. Attachments required are Copies of Birth Certificate/Affidavit and Certificate of Secondary Education or Result Slip, Academic Transcript
4. Applicants will be required to pay application fee Tsh.20, 000/= (twenty thousand only) and submit Bank Pay –In – Slip (should bear the name of applicant).

Via

**NMB Bank Account Number: 20710022028**

**Account Name: Kigamboni City College of Health Sciences**

### PART 1: CHOICE OF PROGRAMMES

In the table below, CHOOSE the Diploma Program you would like to study by indicating your preference by using a tick (√)

N O	Type of course	Entry Requirements	Indicate preference
1.	Ordinary Diploma in Clinical Medicine (Three years)	Holders of Certificate of Secondary Education Examination (CSEE) with four (4) Passes in non-religious subjects including "D" Passes in Physics, Biology and Chemistry.	
2.	Ordinary Diploma in Pharmaceutical Sciences (Three years)	Holders of Certificate of Secondary Education Examination (CSEE) with four (4) Passes in non-religious subjects including "D" Passes in Biology and Chemistry.	
3.	Ordinary Diploma in Medical Laboratory Sciences (Three years)	Holders of Certificate of Secondary Education Examination (CSEE) with four (4) Passes in non-religious subjects including "D" Passes in Physics, Biology and Chemistry.	

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5.	Ordinary Diploma in Social work <i>(Three years)</i>	Holders of Certificate of Secondary Education Examination (CSEE) with four (4) Passes in non-religious subjects.	
6.	Ordinary Diploma in Community Development <i>(Three years)</i>	Holders of Certificate of Secondary Education Examination (CSEE) with four (4) Passes in non-religious subjects.	

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**PART 2: PERSONAL INFORMATION**

First name	Middle name	Surname	Date of birth

Gender	Physical impairment if any	Email address

Nationality	Region	District
Name of Close Relative	His/her number	Relationship
Applicant phone number	Applicant address	Close relative address

	Form four index number ( <i>i.e</i> S04959/0001/2017)	Year of completion
First sitting		
Other sitting if any		

COMPLETED COURSE	COLLEGE	REGISTRATION NUMBER	Year of completion

SUBJECT	GRADE	YEAR	SUBJECT	GRADE	YEAR
Biology			History		
Chemistry			Geography		
Physics			Civics		
Mathematics			Kiswahili		
English					

Name of Primary School \_\_\_\_\_

**PART 4: FINANCE**

Indicate who will finance your studies if you will be selected to join the ACCoHAS

Parents/Guardians	Telephone No.	E-mail	Job Title	Relationship

**Sponsor Declaration:** I have agreed to finance the above-named applicant in his/her studies at ACCoHAS and agreed to release funds for tuition fees and living expenses as and when required. Name \_\_\_\_\_

Signed: \_\_\_\_\_ Date \_\_\_\_\_

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**PART 5: FEE STRUCTURE**

Successful applicants will be required to pay Training fee as follows:

**A: TUITION FEE AND OTHER PAYMENT DESCRIPTION**

S/N	ITEM	AMOUNT IN (TSHS)	RESPONSIBLE
A	TUTION FEE	<b>1,800,000/=</b>	Clinical medicine, medical laboratory and Pharmaceutical Sciences
	TUTION FEE	<b>1,000,000/=</b>	Social work &Community Development

**OTHER CHARGES**

1	IDENTITY card	10,000	ALL	Once at the begin of first semester
2	Students Union	10,000	ALL	Every year at the begin of the year
3	NACTE Quality Assurance and verification Fee	35,000	ALL	Every year at the begin of the first semester
4	Local Examination	200,000	ALL	Every year at the begin of the first semester
5	Caution Money	30,000	ALL	Once at the begin of first semester
6	Stationary	50,000	ALL	Every year at the begin of the first Semester
7	Registration Fee	85,000	ALL	At the begin of first semester
8	Medical Capitation (with no NHIF)	60,000	All students	At begin of first semester
9	Hostel Utility	100,000	ALL	Once at the begin of first semester
<b>TOTAL</b>		<b>580,000/=</b>		

**B: PAYMENT MODE IN INSTALLMENTS**

PAYMENT AMOUNT SUMMARY			
FIRST SEMESTER	CLINICAL MEDICINE, MEDICAL LABORATORY & PHARMACY	PERIOD	SOCIAL WORK & COMMUNITY DEVELOPMENT
First instalment	650,000/=	At the begin of 1 <sup>st</sup> semester	395,000/=
Second instalment	540,000/=	Two months after begin of 1 <sup>st</sup> semester	395,000/=
<b>SUBTOTAL</b>	<b>1,190,000/</b>		<b>790,000/</b>
SECOND SEMESTER			
Third instalment	650,000/=	At the begin of 2 <sup>nd</sup> semester	395,000/=
Fourth instalment	540,000/=	Two months after begin of 2 <sup>nd</sup> semester	395,000/=
<b>SUB TOTAL</b>	<b>1,190,000/=</b>		<b>790,000/</b>
<b>TOTAL</b>	<b>2,380,000/=</b>		<b>1,580,000/=</b>

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**C: OTHER PAYMENTS DEPENDS WITH YOUR COURSE/PROGRAM AND YEAR OF STUDY**

<b>Clinical Rotation for Clinical Medicine, &amp; Medical Laboratory</b>	<b>200,000/=</b>	All students with clinical rotations	Every semester with clinical rotations shall be paid one month before commencement of rotations
<b>Pharmacy Practice Field</b>	<b>100,000/=</b>	All pharmacy students	Every year at the begin of the Semester with Field
<b>Social work &amp; Community Development</b>	<b>100,000/=</b>	All social work & community Development students	Every year at the begin of the Semester with Field
<b>Supplementary/Special Examination</b>	<b>50,000/</b>	Per module	After declaration of END OF SEMESTER 1 & 2 RESULTS
<b>Appeal</b>	<b>50,000/</b>	Per module	Within 14 days after declaration of Results

**D: NATIONAL EXAMINATION FEE.**

<b>National Examination fee</b>	<b>150,000/= (As per directive from NACTE and MoHCDGE)</b>	<b>ALL</b>	<b>At the begin of Every Second Semester</b>
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NB: PAYMENTS FOR NATIONAL EXAMINATIONS FEE SHALL BE PAID BY USING REFERENCE NUMBER FROM COLLEGE SYSTEM (AMIS)

**PART 6: ACCOMMODATION**

Students will be provided with accommodation for FREE but you will be required to sign an accommodation tenant agreement form /contract before allocated to the room. In a room you will find a bed but you will have to buy mattress and other small stuffs e.g., Bucket, mosquito net, bedsheet e.t.c

PLEASE TAKE NOTE;

1. ALL MONIES PAID ARE **NON –REFUNDABLE**; Make proper decisions before payments.
2. This fee structure is annual; hence the management reserves the right to change the fees structure at the end of each academic year.

**PART 7: MODE OF PAYMENTS**

All first installment payments shall be paid directly to our bank Account, at any branch of NMB BANK PLC, Account Name:

**Account Number:**

The following installment (2<sup>nd</sup>, 3<sup>rd</sup> 4<sup>th</sup>) shall be paid by **using control number/reference number** generated from our **Academic Management Information System (AMIS)** available at our website

[www.accohas.ac.tz](http://www.accohas.ac.tz)

**PART 8: DECLARATION**

I..... (Name of Applicant), do hereby declare that all information given in this form is correct to the best of my knowledge.  
Signature of Applicant..... Date.....

**FOR OFFICE USE ONLY**

Application form has been received by the Admissions Office, ACCoHAS.

Name of Officer.....

Signature:..... Date: .....

Decision by the Admissions Committee:  
.....  
.....

Decision by the National Council for Technical Education (NACTE)  
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**NOTE: APPLICATION SHOULD BE DONE THROUGH ONLINE APPLICATION**

[www.accohas.ac.tz](http://www.accohas.ac.tz)

OR DULLY FILLED APPLICATION FORMS CAN BE SUBMITTED DIRECT TO COLLEGE ADMISSION OFFICE OR **via EMAIL** [admission@accohas.ac.tz](mailto:admission@accohas.ac.tz)

**WHATSAPP +255 763 400 200 OR +255 688 332 222**

**❖ DEADLINE FOR APPLICATION IS**

**30/03/ 2023 (MARCH INTAKE)  
30/08/ 2023 (SEPTEMBER INTAKE)**

TO

CCoHAS ADMISSION OFFICE

ARUSHA NJIRO-OLKERYAN

Principal/Admission Officer,  
**City College of Health and Allied Sciences- ARUSHA CAMPUS**

P. O. Box , 14587

Arusha, Tanzania.

Email:[admission@ccohas.ac.tz](mailto:admission@ccohas.ac.tz) Website: [www.accohas.ac.tz](http://www.accohas.ac.tz)

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